

**BLUE RIVER CAREER PROGRAMS**  
**REGULAR GOVERNING BOARD MEETING Minutes**  
**September 15, 2010**

The Blue River Career Programs' Governing Board met in regular session, Wednesday, September 15, 2010, 11:30 am in the board meeting room of the career center, 801 St. Joseph Street, Shelbyville.

Board members present were Michael Vaught, Jerry Erwin, and Kevin Schofner. Superintendents present were David Adams, Terry Sargent, Don Swisher and Ellen Welk. Also present were Steve Shaw, Director; Sandy Hensley, Corporation Treasurer; Denny Harrold, Corporation Attorney. Ellen Welk voted in the absence of board member Rick Persinger.

President Vaught called the meeting to order at 11:33 am.

**RECOGNIZE GUESTS AND ASK FOR COMMENTS FROM THE AUDIENCE**

There were no guests present.

**ACTION ITEMS**

**Approve Minutes of the August 18, 2010 Board Meeting**

Minutes of the August 18, 2010 board meeting were presented for approval. Kevin Schofner made a motion to approve the minutes as presented. Jerry Erwin seconded the motion. The motion carried unanimously.

**Review and Approve Claims and Payrolls**

Pre-paid claims 362-370, regular claims 371-409, and payroll claims for pay dates 9/1/10 & 9/15/10 were presented for approval. Kevin Schofner made a motion to approve the claims and payrolls as presented. Jerry Erwin seconded the motion. The motion carried unanimously.

**Approve Hiring of Facility Maintenance Instructor**

Steve Shaw recommended to the board that Floyd Everhart be hired as the facility maintenance instructor, which is a ½ time position. Floyd's resume was included in the board packets. His experience will allow him to be hired on the salary schedule of bachelor's plus 10 years experience. He will be obtaining his workplace specialist license. Jerry Erwin made a motion to hire Floyd Everhart as the facility maintenance instructor. Kevin Schofner seconded the motion. The motion carried unanimously.

### **Approve Memorandum of Understanding for AE Coordinator Position**

Mr. Shaw explained that the board had previously approved the hiring of Joan Mohr as the Adult Ed Coordinator for the salary amount of \$7,000 per year. Mr. Shaw is requesting the approval of the Memorandum of Understanding that officially lists Mrs. Mohr's duties as the AE Coordinator. This is a non-certified position and is for the current school year only. Ellen Welk made a motion to approve the MOU with Mrs. Mohr as presented. Jerry Erwin seconded the motion. The motion carried unanimously.

### **Approve Donation**

Mr. Shaw explained that the building trades program has received a donation of concrete blocks from Phil Davidson. These will be used by the student instruction and use for practice during the winter. Jerry Erwin made a motion to accept the block donation from Phil Davidson. Kevin Schofner seconded the motion. The motion carried unanimously.

## **REPORTS**

### **Fund Report**

The fund report was included in the board packets. Mr. Shaw updated the board about building trades. He would like to get the school approved as a preferred bidder for purchase of a HUD or FHA house. Currently, building trades is working on projects with the Sanctuary of Shelbyville, Shelby County Fair Grounds, Extension office, and building the advanced manufacturing lab.

### **2010-2011 Enrollment Report**

The report was included in the board packets. Mr. Shaw noted that there are a total of 255 in CTE programs, which includes 20 students for Marketing Foundations at Shelbyville High School being taught by Stan Wilkison. He explained that county school's enrollments are considerably down, but that this should not be taken as a trend. Plans are in the works for offering CTE courses at the county schools for next year. Mr. Adams commented that since the county gave funding in good faith for the Advanced Manufacturing lab, we really need to increase enrollments in this program. Mr. Shaw also added that Ryobi's training classes will be able to use the lab when completed.

### **DOE Biannual Financial Report**

Steve Shaw presented a report from the Indiana Department of Education. The report was a closure on the Biannual Financial Report for the period January 1 through June 30, 2010. He commended Sandy Hensley, BRCP Treasurer for the positive report.

**Other**

Mr. Shaw stated that the Culinary Arts program will be available to serve meals to school board meetings very soon. He will be contacting superintendents to make arrangements for future meetings.

Mr. Shaw also commented that he is looking into options of reducing the facility costs paid by the sending schools through community partnerships. Possible uses would be an academic resource center or increased classes with Vincennes University.

**COMMENTS FROM THE BOARD**

There were no comments.

**NEXT BRCP GOVERNING BOARD MEETING**

The next regular session Governing Board meeting will be on October 20, 2010, at 4:00 pm.

**ADJOURNMENT**

President Michael Vaught adjourned the meeting at 12:10 pm.